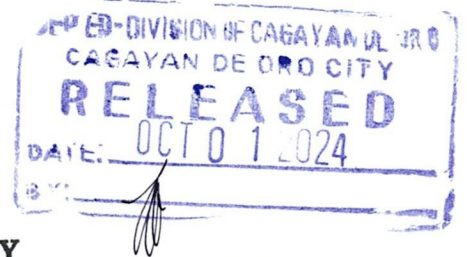




Republic of the Philippines
Department of Education

REGION X

DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

26 September 2024

DIVISION MEMORANDUM
No. 742 s. 2024

**OFFICERS OF THE DAY (OD) OFFICIAL ASSIGNMENT FOR THE MONTHS OF
OCTOBER, NOVEMBER & DECEMBER 2024**

TO: Concerned Division Office Personnel
This Division

1. This refers to **Division Memorandum No. 478 s.2023** titled Officers of the Day (OD) Official Assignment.
2. To ensure continuous service delivery and client satisfaction, this Office hereby designates personnel as **Officers of the Day** as indicated in the attached schedule. This is in consonance with the Civil Service Commission's Citizen Charter under its feedback and redress mechanism.
3. The **assigned personnel** will serve as frontline service officer (from 8:00-12:30 NOON and 12:30-5:00 PM) to entertain concerns and queries of all transacting clients and properly channel to concerned employee or section.
4. Furthermore, it is the responsibility of the assigned OD to inform the Head of Office in case of official travel/official business/absences during his/her assigned schedule.
5. Enclosed in this memorandum is the list of the Officer of the Day.
6. For information and strict compliance.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated.

Reference: None

To be indicated in the Perpetual Index
under the following subjects:
Officers of the Day

APAR/ DM – Officers of the Day for the months of October, November & December 2024



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Mobile No: +63 975 6403 226 (Globe) | +63 951 1710 902 (Smart)
Email Address: cagayandeoro.city@deped.gov.ph



Republic of the Philippines
Department of Education

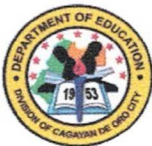
REGION X

DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent
Enclosure 1: Officers of the Day

Officer of the Day
OCTOBER 2024

Date	Officer of the Day	Date	Officer of the Day
01 AM	Ma. Jo-lan Rose P. Chatto	24 AM	Kurt Celica A. Bacas
PM	Efren B. Facun	PM	Angelie Sillio
02 AM	Beatriz G. Alilin	25 AM	Milagros P. Recamadas
PM	Joanne Ruth S. Madela	PM	Rochelle A. Luzano
03 AM	Mary Katherine P. Palamine	28 AM	Phoebe W. Taruc
PM	Joanne A. De la Rosa	PM	Evelyn Q. Sumanda
04 AM	Juan A. Mingo	29 AM	Anna Marie D. Larangjo
PM	Sylvio C. Carciller	PM	Christy Amor A. Amoguis
07 AM	Ray O. Maghuyop	30 AM	Gleven Chitto B. Manaug
PM	Angelito U. Felisilda	PM	Noelfred B. Balarote
08 AM	Kriscia M. Alegado	31 AM	Ignacio A. Gabule
PM	Jennifer B. Dadole	PM	Agustine F. Patlunag
09 AM	Mitos Tessa B. Duetes		
PM	Cenisa I. Baruel		
10 AM	Charisse C. Udang		
PM	Faith C. Cadavos		
11 AM	Helen R. Lucman		
PM	Jerly H. Eluna		
14 AM	Ray Ian V. Bernaldez		
PM	Catherine G. Ocate		
15 AM	John Errol P. Capinig		
PM	Rubie Mae R. Sadicon		
16 AM	Christian Ray R. Dalos		
PM	Karen Bernadette B. Borres		
17 AM	Maria Rufel A. Anero		
PM	Edwin Carl N. Canios		
18 AM	Paraيدا D. Orangot		
PM	Anita M. Gochuco		
21 AM	Marife A. Ramos		
PM	Cynthia V. Yanez		
22 AM	Hazel Joy P. Zambrano		
PM	Kristine Harvey D. Via		
23 AM	Donnacelle E. Ernacio		
PM	Ryan C. Sambaan		



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City

Mobile No: +63 975 6403 226 (Globe) | +63 951 1710 902 (Smart)

Email Address: cagayandeoro.city@deped.gov.ph



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

Officer of the Day
NOVEMBER 2024

Date	Officer of the Day	Date	Officer of the Day
04 AM	Charlyn S. Baylon	26 AM	James Robert Z. Sijo
PM	Margie G. Andrade	PM	Arabella G. Labial
05 AM	Louie B. Banaag	27 AM	Leah S. Neneria
PM	Marife A. Abrogar	PM	Jewilyn U. Jomoc
06 AM	Irene H. Lofranco	28 AM	Gleven Chitto B. Manaug
PM	Darlene B. Palamine	PM	Noelfred B. Balarote
07 AM	Charise May R. Cebrian	29 AM	Ignacio A. Gabule
PM	Ma. Angelina H. Bucad	PM	Agustine F. Patlunag
08 AM	Shirley T. Merida	30 AM	Alrose A. Veloz
PM	January Gay T. Valenzona	PM	Leah S. Neneria
08 AM	Eyzaville Q. Monteza	31 AM	Kurt Celica A. Bacas
PM	Jane B. Vasallo	PM	Angelie Sillio
11 AM	Janry B. Colonia		
PM	Julieta N. Dolero		
12 AM	Gemma P. Pajayon		
PM	Marivel O. Pates		
13 AM	Hazel Joy P. Zambrano		
PM	Kristine Harvey D. Via		
14 AM	Donnacelle E. Ernacio		
PM	Ryan C. Sambaan		
15 AM	Ara Felisilda		
PM	Karah Mae Jerusalem		
18 AM	Ruveneth Salazar		
PM	Louisa Eden A. Del Puerto		
19 AM	Mark Edward D. Olango		
PM	Jessie Ivan C. Gaspar		
20 AM	Christian P. Daohog		
PM	Nida D. Mandawe		
21 AM	Analyn A. Garcia		
PM	Virgil Bob Gomez		
22 AM	Mitos Tessa B. Duetes		
PM	Cenisa I. Baruel		
25 AM	Charisse C. Udang		
PM	Faith C. Cadavos		



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Mobile No: +63 975 6403 226 (Globe) | +63 951 1710 902 (Smart)
Email Address: cagayandeoro.city@deped.gov.ph



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

Officer of the Day
DECEMBER 2024

Date		Officer of the Day	Date		Officer of the Day
02 AM	PM	Derrold Marl S. Aves	26 AM	PM	Hazel Joy P. Zambrano
		Mary Caress T. Galono			Kristine Harvey D. Via
03 AM	PM	Eleanor Consejo H. Rollan	27 AM	PM	Donnacelle E. Ernacio
		Amor A. Radaza			Ryan C. Sambaan
04 AM	PM	Roy H. Lumban			
		Alvic Marie S. Francisco			
05 AM	PM	Beverly Anne E. Nicolasora			
		Rodel S. Megollas			
06 AM	PM	Jairus John M. Gochuco			
		Loredelle L. Tacandong			
09 AM	PM	Jerry P. Taruc			
		Ryan Q. Blanco			
10 AM	PM	Ely V. Mamacalay II			
		Alrose A. Veloz			
11 AM	PM	Leah S. Neneria			
		Jewilyn U. Jomoc			
12 AM	PM	Jamcel A. Chacon			
		Pauline C. Angara			
13 AM	PM	Kito-Christian N. Francisco			
		Luzvilla Espinosa			
16AM	PM	Analyn A. Garcia			
		Virgil Bob Gomez			
17AM	PM	Lilibeth H. Logronio			
		Arabella G. Labial			
18 AM	PM	Mark Edward D. Olango			
		Jessie Ivan C. Gaspar			
19AM	PM	Christian P. Daohog			
		Nida D. Mandawe			
20 AM	PM	Ma. Jo-lan Rose P. Chatto			
		Efren B. Facun			
23 AM	PM	Beatriz G. Alilin			
		Joanne Ruth S. Madela			
24 AM	PM	Mary Katherine P. Palamine			
		Joanne A. De la Rosa			



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Mobile No: +63 975 6403 226 (Globe) | +63 951 1710 902 (Smart)
Email Address: cagayandeoro.city@deped.gov.ph